Ministry of Youth Affairs & Sports
Shastri Bhawan
New Delhi
******

Manual under
Right to Information Act, 2005
(Updated upto June, 2018)
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Manual 1

Particulars of organization, functions and duties

{(Section 4(1)(b)(i)}

1. Aims and objectives of the organization

The youth, i.e., those falling within the age group of 15-35 years constitutes nearly 40% of the total population of India. This group, which is the most vibrant and dynamic segment of the country’s population, constitutes potentially its most valuable human resource. To optimally tap their constructive and creative energies, the ministry pursues the twin objectives of personality building and nation building, i.e., developing the personality of youth ad involving them in various nation-building activities. As most of the issues concerning young people are the functions of other Ministries/Departments, like Education, Employment & training, health and Family Welfare, etc., the role of Ministry of Youth affairs & Sports is to act as a facilitator and catalytic agent.

Sports promotion is primarily the responsibility of the various National Sports Federations, which are autonomous. The role of the Government is to create the infrastructure and promote capacity building for broad-basing sports as well as for achieving excellence in various competitive events at the national and international levels. The ministry’s schemes are geared towards achieving these objectives.

2. Vision/Mission

Our Vision

Our vision is to provide opportunities for developing the personality of youth so that they may achieve their full potential and involving them in various nation-building activities on the one side, and, “broad basing” of sports and “achieving excellence” at the National and international levels on the other.

Our Mission

- To formulate policies aimed at promotion and development of Youth and Sports in the country.
- To formulate and implement policies and programmes aimed at facilitating the all round development of the personality of youth through sports and community services.
- To formulate and implement policies and programmes aimed at involving the youth in various nation-building activities.
- To formulate and implement policies and programmes for broad-basing sports.
- To formulate and implement policies and programmes, encouraging and popularizing indigenous sports, designed to achieve excellence in competitive sports and to establish India as a leading country in sports in Asia and the World commensurate with our potential.
3. Brief history and background for its establishment

The Ministry of Youth Affairs & Sports was initially set up as the Department of Sports in 1982 at the time of organization of the IX Asian Games in New Delhi. Its name was changed to the Department of youth affairs & Sports during celebration of the international Youth Year, 1985. It became a Ministry on the 27th May, 2000.

4. Allocation of Business

The specific subjects being dealt with by the ministry are contained in the second Schedule of ORDER OF THE GOVERNEMENT OF INDIA (ALLOCATION OF BUSINESS) RULES, 1961, as under:

- Sports policy.
- Sports and games.
- Netaji Subhas National Institute of Sports.
- Sports Authority of India.
- Matters relating to the Indian Olympic Association and National Sports Federations.
- Participation of Indian sports teams in tournaments abroad and participation of foreign sports teams in international tournament in India.
- National Sports Awards, including Arjuna Awards.
- Sports Scholarships.
- Exchange of sports persons, youth delegation, experts and teams with foreign countries.
- Sports infrastructure, including financial assistance for creation and development of such infrastructure.
- Financial assistance for coaching, tournaments, equipment, etc.
- Sports matters relating to union Territories.
- Youth Affairs.
- Nehru Yuva Kendras.
- National service scheme.
• Voluntary Youth Organizations, including financial assistance to them.
• National service Volunteer Scheme.
• Commonwealth Youth Programme and United National Volunteers.
• Youth welfare activities, youth festivals, work camps, etc.
• Boy-scouts and girl-guides.
• Youth Hostels.
• National Youth awards.
• Residual work of the erstwhile National Discipline Scheme.
• All attached or subordinate offices and autonomous bodies set up by the Department concerning any of the subjects specified above.
• Physical Education.

5. Details of services rendered

The Ministry of Youth Affairs & Sports provides financial and non-financial help and assistance to the following under various schemes:

• The Youth and the adolescents, Non-Governmental Organizations/ Voluntary Organizations/Associations.
• Nehru Yuva Kendras (NYKS) and the youth club/mahila mandals affiliated there under, National Service Scheme (NSS) volunteers and it's various Regional centers.
• State/UT Governments
• Sports persons, their coaches and supporting personnel
• Sports Authority of India (SAI)
• Indian Olympic Association (IOA)
• Commonwealth Games and Asian Games
• National Sports Federations/State Sports Associations/Bodies/international Sports Bodies
• Various Ministries/Departments of Central/State/UT Governments

6. Postal address of the main office, attached/subordinate office

Ministry is headquartered at New Delhi at the following Address:

Shastri Bhavan, Dr. Rajendra Prasad Road, New Delhi-110 001.
Reception at Gateno.6, Sahstri Bhavan
Subordinate office/autonomous organizations:

- Sports Authority of India, Jawaharlal Nehru Stadium, New Delhi, Phone No. 24363067 Fax No. 24367849
- Director General, Nehru Yuva Kendra Sangathan, 4-Jeevandeep Building, G. Floor, Parliament Street, New Delhi - 110001. Phone No. -11-23442801/02 E.Mail raj60@gov.in
- Lakshmi Bai National Institute of Physical Education, Shakti Nagar, Gwallor 474002 (M.P.), SH L.N. Sarkar, Registrar, e-mail registrar@nnpc@gmail.com
- Rajiv Gandhi national Institute of Youth Development, Bheemanthaangal Siperumbadur 602105, Tamil Nadu TelNo 04111-23274 Fax No 04111-232705, E-mail rgnyd@md3 vsnl.net.in
- Programme Adviser, NSS, 507 B C Wing, Shasiri Bhavan, New Delhi Phone 23384012, Fax: 23384513
- NADA, A Block, Sujeta Cafeteria Buildings, Pragati Vihar Hostel, Lodhi Road New Delhi-03
- NDTI, J.N. Stadium Complex, Lodhi Road, New Delhi-03

7. Grievances Redressal Mechanism

Vigilance and Public Grievance Cell in the Ministry of Youth Affairs & Sports works under the overall supervision of the Secretary, Youth Affairs & Sports, for receiving complaints/suggestions from the public/individuals/users and clients on the functioning of the Ministry. There is a Chief Vigilance Officer and a Director to assist the Chief Vigilance Officer in his day-to-day functioning. Each autonomous organization and subordinate offices of the Ministry have their independent Chief Vigilance Officers to deal with vigilance and public grievances.

In addition to the above the following instructions from Dte. Of Public Grievance may please be observed before lodging your grievance:

1. You should have exhausted the Departmental remedies for individual grievance.

2. Your grievance should not relate to service matter (other than payment of terminal benefits like gratuity, GPF etc.), a case disposed of at the level of Minister of the concerned Department, commercial contract, a sub-judice case, a case where quasi-judicial procedure and appellate mechanism are prescribed for decision making. RTI matter, Religious matter.

3. Suggestion of any sort will not be treated as grievance.

Our Staff for Grievance Redressal:

- The Joint Secretary (Sports)/Director (Public Grievances) welcomes communication from members of the public and staff aggrieved by any action on the part of any officer of the Ministry of Youth Affairs & Sports or those of its field organizations.

- All grievances pertaining to Ministry can be addressed to Smt. Debanjana Ray, Deputy Secretary, Public Grievances, Ministry of Youth Affairs and Sports, 102 - C Wing, Shasiri Bhawan New Delhi (Phone No. 011-23381644, Email: debanjana.ray@gov.in) Grievances pertaining to Subordinate/ Autonomous Organizations may be addressed to the following Officers.
Subordinate Office/Autonomous Organizations

1. Secretary, Sports Authority of India, Jawaharlal Nehru Stadium, New Delhi. Phone No. 24353067 Fax no. 24367849.
2. Director General Nehru Yuva Kendra Sanghatan, 4-Jeevandeep Building, Parliament Street, New Delhi – 110001.
4. Rajiv Gandhi national Institute of Youth Development, Bheemanthangal Sriperumbadur 602105, Tamilnadu. Tell. No. 04111-23274 Fax 04111-232705. E.mail rgniyd@md3.vsnl.net.in.
5. Director (NSS), 12/11, Jam Nagar, New Delhi. Ph. /FAX – 23384513
6. NADA, A Block, sujata Cafeteria Building, Pragati Vihar Hostel, Lodhi Road, New Delhi-03.
7. NDTL, J.N. Stadium Complex, Lodhi Road, New Delhi-03
In April 2008, the Ministry was bifurcated into the Department of Youth Affairs and the Department of Sports, each under the charge of a Secretary to the Government of India.

There are three Joint Secretaries in the Ministry. Joint Secretary (Youth Affairs), in the Department of Youth Affairs, looks after the matters concerning Youth and Adolescents, Nehru Yuva Kendra Sangathan (NYKS), National Service Scheme (NSS) and the work relating to Administration.

Joint Secretary (Sports), in the Department of Sports, looks after the work relating to Sports Authority of India (SAI), Various National Sports Federations.

Joint Secretary (Development), also in the Department of Sports, looks after the matters relating to Commonwealth Games 2010. He also looks after the matters relating to Lakshmibai National University of Physical Education (LNIPE), National Dope Testing Laboratory (NDTL) and National Anti Doping Agency (NADA) and other Sports Schemes like Mission Directorate for Sports Development.

The work relating to Accounts and Audit is under the charge of an Additional Secretary & Financial Adviser who looks after the work of this Ministry.

At present the Ministry has the sanctioned strength of nine posts of Director/Deputy Secretary and 11 posts of Under Secretary.
Manual 3
Procedure followed in decision-making process
{Section 4(1)(b)(iii)}

In accordance with para 150 of Manual of Office Procedure, the Ministry has issued vide letter No.I-110034/5/93-IWS dated 14th July, 1995, the instructions regarding the levels of final disposal in respect of different categories of cases dealt within the Ministry.
Manual 4 Norms set
for discharge of functions
(Section 4(1)(b)(iv))

It shall be the endeavor of the ministry to ensure that proposals for financial assistance under various schemes/programmes are examined and disposed of within the time frame given below:

Receipt of Proposal

* Issue of acknowledgement within 3 days
* Complete the examination of the proposal within 30 days of receipt (zero day)
* Consideration by Grant-in-aid and such other concerned Committees within 45 days of receipt
* Consideration by Integrated Finance Division within 75 days of receipt
* Issue of sanction/rejection letter as the case may be, within 90 days of receipt.

Receipt of accounts and Utilization Certificate

* Consideration by IFD within 30 days
* Issue of sanction of letter within 45 days

Receipt of Surety Bond/PSR

* Release of funds within 15 days of receipt of Pre-stamped Receipt/Surety bond.

Disposal of Grievances

Grievances received in the Public Grievances Cell are disposed off under the following norms set by the Department of personnel and Public Grievances;

* Issue of acknowledgement/interim reply to the petitioner: 3 days
* Forwarding of the grievances petition to the concerned Authority: 2 weeks
* Final disposal of transferred/referred cases by the concerned Departments/organizations/Individuals: 60 days
* Issue of factual information on Parliament Questions: 2 days

Disposal of routine works

Diary of letter: 3 minutes per letter
Dispatch of letter: 5 minutes per letter
Typing job: 30 pages per day
Manual 5
Rules, Regulations, Instructions, manuals and records for discharging functions
{Section 4 (1) (b) (v)}

3. Central Civil Services (Classification, Control and Appeal) Rules, 1965
4. Central Civil Services Conduct Rules, 1964
5. General Financial Rules (GFR)
7. Central Civil Services (Pension Rules), 1972
8. Central Services (Medical Attendance) Rules, 1944
9. Central Civil Services Leave Rules
10. Central Civil Services Leave Travel Concession Rules
12. The Code of Procedure of Selection of National Youth Awardees
Manual 6
A statement of documents that are held by it for under its control (Section 4(1)(b)(vi))

Not Applicable
Manual 7
(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation)
{Section 4(1)(b)(vii)}

Not Applicable
Manual 8
A statement of boards, council, committees and other bodies constituted
(Section 4(1) (b)(viii))

1. Grant-in-aid Committee chaired by Secretary (YA&S) considers application under the scheme for Welfare and Development of Adolescents.

2. A Committee for action Plan of the National Youth Policy has been constituted under the Chairmanship of Secretary (YA&S) on 13.12.2004. The Committee consists of experts, academicians and representative of Union Ministry/Departments including eminent NGOs. The first meeting of the Committee was held on 17.3.2005. After detailed discussions, eight sub-committees on key sectors of NYP have been constituted. The draft action plan has been received from some of these sub-committees and one being considered in the committee constituted under the Secretary (YA&S).

3. In order to coordinate the work relating to the organization of the Common Wealth Games, 2010, Government have constituted a Core Group of Ministries under the Chairmanship of Honorable Minister of Human Resource Development. The other members of the GOM are:-

1. Minister of Parliamentary Affairs & Minister of Urban Development
2. Minister of Information and Broadcasting and Minister of Culture
3. Minister of Finance
4. Minister of External Affairs
5. Minister of Tourism
6. Minister of Water Resources

Lt. Governor, Delhi and Chief Minister, Delhi are special invitees of the GOM.

With the approval of GOM following Committees have been constituted:-

ii) Apex Committee under the Chairmanship of Union Minister for Youth Affairs and Sports for overseeing and coordinating the Games.

iii) Organizing Committee under the Chairmanship of President, IOA for conduct of the Games.

iv) Finance Sub-Committee under the Chairmanship of Finance Minister to deal with all financial matters relating to the Commonwealth Games, 2010.

4. The Arjuna Award is decided by a Selection Committee constituted by the Government of India as under:-

i) Sports person of eminence Chairperson
ii) Director General (SAI) Member
iii) Joint Secretary (Sports) Member
iv) Olympians of eminence from different disciplines Members
v) Arjuna Awarded from different disciplines Members
vi) Sports Administrators Members
vii) Director/Deputy Secretary(Sports)
Min. of Youth Affairs & Sports,
Government of India

Member Secretary

5. The Dronacharya Award is decided by a Selection Committee constituted by the Government of India. The selection Committee is constituted every year by the Government. The Committee comprise of a Chairpersons and 12 members distinguished in the field of sports.

6. The National Welfare Fund for sports persons was set up in March, 1982 with a view to assist outstanding sports persons of yesteryears living in indigent circumstances who had won glory for the country in sports. The fund is operated by a committee with the Minister of State for Youth Affairs & Sports as the Chairperson.
Manual 9
Directory of Officers and Employees
{Section 4(1)(b)(ix)}

This information can be seen on the link: http://yas.nic.in/contactus.
Manual 10
Monthly remuneration received by each of the Officers and
Employees, including their system of compensation as provided in the
regulations.
Section 4(1)(b)(x)

Not Applicable.
MINISTRY OF YOUTH AFFAIRS AND SPORTS
DEMAND NO. 99
Ministry of Youth Affairs and Sports

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<td>1559.05</td>
<td>14.69</td>
<td>1573.74</td>
<td>1886.46</td>
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A. The Budget allocations, net of recoveries, are given below:

CENTRE’S EXPENDITURE

Establishment Expenditure of the Centre
1. Secretariat
25.97  ...  25.97  29.00  ...  29.00  27.53  ...  27.53  31.00  ...  31.00

Central Sector Schemes/Projects
2. National Service Scheme
130.61  ...  130.61  144.00  ...  144.00  146.12  ...  146.12  160.00  ...  160.00

Rashtriya Yuva Sashaktikaran Karyakram
3. National Young Leaders Programme
21.71  ...  21.71  25.00  ...  25.00  14.14  ...  14.14  20.00  ...  20.00

4. National Programme for Youth and Adolescent Development
4.01 Programme Component
15.42  ...  15.42  18.00  ...  18.00  24.00  ...  24.00  25.00  ...  25.00

4.02 EAP Component
0.02  ...  0.02  ...  ...  ...  ...  ...  ...  ...  ...  ...  ...  ...  ...  ...

Total: National Programme for Youth and Adolescent Development
15.44  ...  15.44  18.00  ...  18.00  24.00  ...  24.00  25.00  ...  25.00

5. National Youth Corps
40.00  ...  40.00  60.00  ...  60.00  60.00  ...  60.00  80.00  ...  80.00

6. International Cooperation
13.03  ...  13.03  16.00  ...  16.00  18.00  ...  18.00  20.00  ...  20.00

7. National Discipline Scheme
5.00  ...  5.00  5.00  ...  5.00  5.00  ...  5.00  5.00  ...  5.00

8. Scouting and Guiding
1.50  ...  1.50  1.50  ...  1.50  1.50  ...  1.50  1.50  ...  1.50

9. Youth Hostel
0.52  0.69  1.21  0.60  0.90  1.50  0.72  0.90  1.62  0.80  0.90  1.70

Total: Rashtriya Yuva Sashaktikaran Karyakram
97.20  0.69  97.89  126.10  0.90  127.00  123.36  0.90  124.26  152.30  0.90  153.20

Encouragement and Awards to Sportspersons
10. Assistance to Promotion of Sports Excellence
10.01 Assistance to National Sports Federations
359.40  ...  359.40  302.18  ...  302.18  302.18  ...  302.18  342.00  ...  342.00

10.02 Scheme of Human Resource Development in Sports
4.70  ...  4.70  10.00  ...  10.00  10.00  ...  10.00  5.00  ...  5.00

Total: Assistance to Promotion of Sports Excellence
364.10  ...  364.10  312.18  ...  312.18  312.18  ...  312.18  347.00  ...  347.00
Notes on Demands for Grants, 2018-2019

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<td>13. Promotion of Sports among Disabled</td>
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<td>14. National Welfare Fund for Sports Persons</td>
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<td>Khelo India -National Programme for Development of Sports</td>
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<td>15. Khelo India</td>
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<td>16. Enhancement of Sports Facility in J and K</td>
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<td>17. Scheme for Identification and Nurturing of Sports Talent in country</td>
<td>0.50</td>
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<td>18. Commonwealth Games 2010- Sports Authority of India (SAI) Stadium Renovation</td>
<td>5.00</td>
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<td>19. National Physical Fitness Programme-Resource Centre at LNUPE Gwalior</td>
<td>15.00</td>
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<td>Total-Khelo India -National Programme for Development of Sports</td>
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<td>Total-Central Sector Schemes/Projects</td>
<td>784.80</td>
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Other Central Sector Expenditure

Autonomous Bodies

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<td>21. Nehru Yuva Kendra Sangathan</td>
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<td>22. Rajiv Gandhi National Institute of Youth Development</td>
<td>31.78</td>
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<td>31.78</td>
</tr>
<tr>
<td>23. Sports Authority of India</td>
<td>438.20</td>
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<td>438.20</td>
</tr>
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<td>24. Laxmi Bai National Institute of Physical Education</td>
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<td>25. Other Autonomous Bodies</td>
<td>12.70</td>
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<tr>
<td>Total-Autonomous Bodies</td>
<td>750.13</td>
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Others

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<td>Total</td>
<td>Revenue</td>
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<td>26. Contribution to World Anti-Doping Agency</td>
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<td>27. Actual Recoveries</td>
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Grand Total

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<td>Capital</td>
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<td>Revenue</td>
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<tr>
<td>1559.05</td>
<td>14.69</td>
<td>1573.74</td>
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B. Developmental Heads

Social Services

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<td></td>
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<td></td>
<td>1559.05</td>
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<td>1573.74</td>
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<tr>
<td>Total-Social Services</td>
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<td>Others</td>
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<td>4. North Eastern Areas</td>
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<tr>
<td>5. Grants-in-aid to State Governments</td>
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<td>6. Grants-in-aid to Union Territory Governments</td>
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<td>7. Capital Outlay on North Eastern Areas</td>
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<tr>
<td>Total-Others</td>
<td>1559.05</td>
<td>14.69</td>
<td>1573.74</td>
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<td>Grand Total</td>
<td>1559.05</td>
<td>14.69</td>
<td>1573.74</td>
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1. **Secretariat**: Provides for secretariat expenditure of the Ministry.

2. **National Service Scheme**: The National Service Scheme (NSS) is a Central Sector Scheme with the objective to develop character and personality of student/youth in schools and colleges. The operations of NSS are at the University/College and Higher Secondary School level. The objective of the NSS is to aroise social conscience of the students, and to provide them an opportunity to work with the people in the villages and slum dwellings.

3. **National Young Leaders Programme**: This programme aim at motivating the youth to strive for excellence in the respective fields and to bring them to the forefront of the development process. It seeks to harness the immense youth energy for nation-building.

4. **National Programme for Youth and Adolescent Development**: The umbrella scheme was formulated by the merger of four 100% central sector grants-in-aid schemes of the Ministry of Youth Affairs and Sports during 10th Plan namely, Promotion of Youth Activities and Training, Promotion of National Integration, Promotion of Adventure and Development and Empowerment of Adolescents, with a view to reduce multiplicity of schemes with similar objectives, ensuring uniformity in funding pattern and implementation mechanism, avoiding delays in availability of funds to the field level and institutionalizing participation of State Governments in project formulation and its implementation. For a better and effective implementations and also to utilize the funds optimally, a consolidated budget provision has been made rather than keeping separate provision for each component. There will be synergy and convergence in operational mechanism and programme delivery. The target beneficiaries of the programme are youth and adolescents as per the spirit of the scheme.

5. **National Youth Corps**: The objective of the schemes is to provide opportunities to youths to involve themselves on a voluntary basis, in nation building activities for a specific period, on a whole time basis. The provision is for payment of stipend, boarding and lodging and TA to volunteers.

6. **International Cooperation**: The provision is meant for International Youth Exchange Programme and making contribution to UN volunteers.

7. **National Discipline Scheme**: Under the scheme, the Central Government reimburses the expenditure on the pay and allowances of the National Discipline Scheme Instructors under the erstwhile National Fitness Corps Scheme.

8. **Scouting and Guiding**: The provision is for financial assistance to Scouts and Guides for various activities such as training camps, skills development programmes etc.

9. **Youth Hostel**: Youth Hostels are built to promote youth travel, within the country. The provision is meant for meeting expenditure on on-going construction of Youth Hostels.

10. **Assistance to National Sports Federations**: Financial assistance is given to recognized National Sports Federations for sending their teams abroad for training and participation in internationals tournaments, for holding international tournaments in India, for conducting National Championships and for procuring sports equipments. Financial assistance is also extended through SAI for organizing coaching camps, for preparing national teams and for engaging the services of foreign coaches.

11. **Scheme of Human Resource Development in Sports**: Developing human resource in sports science and sports medicines for the overall development of sports and games in the country.

12. **Incentive to Sports Persons**: Scholarships are granted to National level, State level and university/college level sportspersons under the scheme. Awards are given to incentivise outstanding sportspersons for higher achievements and Special Awards are given to international sports events and their coaches. Meritorious Pension is given to winners of medal in Olympics, World Cup and World Championships and Medalists of Asian, Commonwealth Games and Para Olympic Games. It also includes provision for giving Arjuna awards to sports persons for excellence in various disciplines. The provision caters to Dyanchand award to sports persons for lifetime achievement.

13. **National Sports Development Fund**: This is a permanent non-lapsable fund for the promotion of sports in general and the promotion of excellence in sports in particular. The scheme is based on public-private-partnership and the Government of India provides matching grant against contributions received from other sources.
14. **National Welfare Fund for Sports Persons:** The provision is meant for assisting outstanding sports persons of yesteryears, leaving in indigent circumstances who had brought glory to the country in sports.

15. **Khelo India:** Khelo India Scheme is an Umbrella scheme which aims to achieve the twin objective of broad basing of sports and achieving excellence in sports, which in turn will infuse sports culture in the country, thus allowing the population to derive benefits that sports offers through its cross-cutting influence, namely, holistic development of children & youth, community development, gender equity, national integration and nation building, healthy lifestyle, national pride and economic opportunities related to sports development.

16. **Enhancement of Sports Facility in J and K:** This Scheme is an important tool for promotion of peace and development. Sports infrastructure and Sports facilities in Jammu and Kashmir will be upgraded and developed under this scheme.

19. **National Physical Fitness Programme-Resource Centre at LNUPE Gwalior:** National Physical Fitness Programme will develop national physical fitness parameters for both genders for all age categories. A Resource Centre will be set up at Lakshmibai National University of Physical Education (LNUPE), Gwalior, which will act as knowledge hub and expert centre in the field of physical fitness.

20. **Himalayan Region Sports Festival Scheme:** The Scheme is for promoting unique sports traditions in the Himalayan Region, which includes Nepal and Bhutan and Indian states such as J&K, Uttarakhand, Himachal Pradesh, Sikkim and the North Eastern States.

21. **Nehru Yuva Kendra Sangathan:** Nehru Yuva Kendra Sangathan, an autonomous body under the Ministry caters to the needs of more than 23.89 lakh non-student rural youth in the age group of 15-29 years enrolled through 1.15 lakh community based youth clubs. Its functions are towards major quantum of mobilization and development activities in the sphere of non-student rural youth. Nehru Yuva Kendra Sangathan has now 29 state offices working in 623 districts of the country.

22. **Rajiv Gandhi National Institute of Youth Development:** This was set up in 1983 at Sriperumbudur (Tamil Nadu) as an autonomous body registered as a society under the Societies Registration Act, 1860 fully funded by the Government of India. It is responsible for training, documentation, research and evaluation and extension for all youth related activities in the country. The Institute has been approved as a Centre of National Importance.

23. **Sports Authority of India:** Government of India established the Sports Authority of India in 1984 with the twin objectives of spotting and nurturing talented children in different age groups for achieving excellence by providing them with requisite infrastructure and equipment support, coaching and other facilities, SAI is also responsible for maintaining and utilizing stadia, which were constructed/renovated during the IX Asian Games in Delhi.

24. **Laxmi Bai National Institute of Physical Education:** Lakshmibai National Institute of Physical Education (LNIPE), was established at Gwalior in 1957 and has been upgraded to a Deemed University status in 1995. The institute is an autonomous organization under the administrative control of the Ministry, which is fully funded by the Government of India.

25. **Other Autonomous Bodies:** These are schemes under Other Autonomous Bodies viz. National Dope Testing Laboratory, National Anti-Doping Agency, National Centre of Sports Science and Research, National Centre for Sports Coaching and Sports University in North East.

26. **World Anti-Doping Agency:** This provision is meant for contribution to international body.
Manual 13
Particulars of recipients of concessions, permits or authorizations granted
{Section 4(1) (b) (xiii)}

Not applicable
Manual 14
Information available in an electronic form (Section 4(1) (b) (xiv))

- Organizational detail
- National policies such as National Youth Policy, 2003 and National Sports Policy
- Various schemes being administered and implemented by the Ministry
- Major decisions and initiatives taken
- International youth and sports programmes of the Ministry primarily relate to Commonwealth Youth Programmes, United Nations Volunteers, Youth and Sports Protocols and Memorandum of Understanding (MOU) with other countries.
- Details of beneficiaries of our various schemes such as the individuals NGOs, Institutions and State Governments.
- Details of Schemes of Awards in the Youth and Sports sectors including The Code of Procedure of selection of National Youth Awardees
- Database of prominent Indian sportspersons both present and past.
- Details of support organizations
- List of NGOs given grants, exceeding Rupees One Lakh from 2001-2002 onwards
- Budget provision for schemes and organizations under the administrative control of the ministry
- Annual Report of the Ministry since 2001-2002
- Citizen Charter
- Nationwide list of District Advisory Committee on Youth Programmes
- List of senior officials of the Ministry along with address and phone number/fax number/email address
- Tender notices
- A Sports Portal called Sportal has been developed by the Ministry in collaboration with National Informatics Centre.
Manual 15
Particulars of facilities available to citizens for obtaining information {Section 4(1) (b)(xv)}

Facilities available for obtaining information

FACILITATIONC ENTRE

It is located at GateNo.6, C Wing, Shastri Bhavan, New Delhi – 110 001 for seeking information relating to the Ministry of Youth Affairs & Sports.

LIBRARY

The Ministry has a small departmental Library where publication of interest on subjects like sports and games, yoga, physical education, youth programmes, literature, law, rules, etc., are preserved for reference. At present, the library has 2703 publications including a good number of Hindi books. There are also a large number of other publications of importance, like sports and youth magazines, Annual and other Reports of various Ministries/Departments, audio and videocassethes and thousands of photographs, etc.

WEBSITE

Website http://www.yas.nic.in can be assessed for details regarding all the schemes/programmes of the Ministry of Youth Affairs & Sports.

A Sports Portal called Sportal has been developed by the Ministry in collaboration with National Informatics Centre. The address of the Sportal is http://sportal.nic.in
Manual 16

Name and designation and other particulars of Public Information

Officers (Section 4(1) (b) (xvi))

List of Public Information Officer

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Designation of the Officer designated as PIO.</th>
<th>Postal Address</th>
<th>Telephone No.</th>
<th>E-mail address</th>
<th>Demarcation of area/Activities, if more than one PIO is there</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt. Neelam Arora, Under Secretary (RTI)</td>
<td>Room No. 07-C, Shastri Bhawan N.Delhi</td>
<td>011-23387966</td>
<td><a href="mailto:n.rathi@nic.in">n.rathi@nic.in</a></td>
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First Appellate Authority with in the Department

<table>
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<tr>
<th>S.No.</th>
<th>Designation of the Officer designated as Appellate Authority.</th>
<th>Postal Address</th>
<th>Telephone No.</th>
<th>E-mail address</th>
<th>Demarcation of area/Activities, if more than one PIO is there</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt. Debanjana Ray, Deputy Secretary (RTI)</td>
<td>Room No. 102-C, Shastri Bhawan N.Delhi</td>
<td>011-23381644</td>
<td><a href="mailto:Debanjana.ray@gov.in">Debanjana.ray@gov.in</a></td>
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